

The Iowa Council on Homelessness

DRAFT AGENDA

Friday, July 18, 2014

10:00 AM – 12:00 PM

Originating from the Iowa Finance Authority ICN Site, 2015 Grand Avenue, Des Moines, Iowa

Room: Lower Level Presentation Room

See website for available ICN locations (2014 Council Agenda & Minutes):

<http://www.iowafinanceauthority.gov/Topics/TopicIowaCouncilOnHomelessness>

Conference Call-In Information (audio only): Call 866-685-1580; Code 515-725-4942

(Meeting materials and minutes also available at same location on website above)

Resources (available online):

- ICN site locations
- Minutes from the May 16th and June 5th, 2014 council meetings
- Institute for Community Alliances' 2014 Point in Time Report
- Recommended Standards for Homelessness System, with Review Process Addendum
- Draft Public Awareness Committee Survey
- VI-SPDAT Assessment Tool for Families
- VI-SPDAT Assessment Tool for Individuals
- Cedar Valley Friends of the Family Assessment Tool

Note: At least 20 members are needed to obtain a quorum (out of 38 members). Iowa Code 16.100A specifies the following: "A majority of the Council constitutes a quorum. Any action taken by the Council must be adopted by the affirmative vote of a majority of its membership."

- I. ICN and Conference Phone Line Etiquette Review (*Reminder to press #6 to mute your phone line. Press #6 to unmute your phone line if you wish to speak.*)
- II. Introductions (ICN sites first, conference phone line second, IFA location last)
- III. Approval of Agenda (*Action Item*)
- IV. Approval of May 16 and June 5 Minutes (*Action Item*)
- V. **Homeless Management Information System (HMIS) Report** (*Institute for Community Alliances*)
 - 2014 Point in Time Report
- VI. Committee/Task Force Reports
 - **Executive Committee** (*Donna Phillips*)
 - Motion to approve *Recommended Standards for Homelessness System, with Review Process Addendum* (*Action Item*).
 - Motion to make September 19, 2014, the effective date of the required ICH Conflict of Interest Declaration policy and procedures (*Action Item*).
 - Update on new \$50,000 appropriation.
 - **Nominating Committee** (*Ben Brustkern*)
 - Thank you to outgoing members, Cliff Heckman and Becky Falck.

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- Welcome new ICH members, Dennis Lauterbach and Roberta Wahl.
- **Continuum of Care Committee** (*Zeb Beilke-McCallum*)
 - New Continuum of Care project award in Tier 2: Family Alliance for Veterans of America
 - Update on 2014 competition.
- **Public Awareness Committee** (*Stefanie Munsterman-Robinson and David Binner*)
 - 2014 Letter to the Governor update.
 - Motion to approve circulation of a survey to collect information to be used in the Council's annual letter to the governor and on Homelessness Awareness Day 2016 (*Action Item*).
- **Progressive Engagement/Coordinate Intake** (*David Hagen*)
 - Presentation: Proposed Common Assessment Tool.
- **Research and Analysis Committee** (*David Hagen*)
 - Update.
- VII. Other Reports/Activities
 - None.
- VIII. Old Business
- IX. New Business
- X. Public Comments
- XI. Date for Next Meeting: Friday, September 19, 2014 at 10:00 AM at the Iowa Finance Authority in Des Moines.
- XII. Adjourn

Note: Agenda items may be taken out of order at the discretion of the Council Chair.